

Minutes of a Regular Meeting of the Library Advisory Board  
Of the Town of Clarkdale, Held on June 5, 2003 at 7:00 p.m.,  
In the Clark Memorial Library, Clarkdale, Arizona.

A Regular meeting of the Library Advisory Board of the Town of Clarkdale was held on June 5, 2003 at 7:00 p.m. in the Clark Memorial Library, Clarkdale Arizona.

**Board Members:**

Sue Hill, Chairperson  
Pat Harris, Vice Chairperson  
Betty Lyall  
Jean Stevens  
Mary Loux  
John Stevenson  
Mary Lu Estlick (absent)

**Staff:** Admin. Assistant Charlotte Hawken

**CALL TO ORDER** - Chairperson Hill called the meeting to order at 7:07 p.m. and noted that Boardmember Estlick was absent.

**CONSIDERATION OF THE MINUTES** - **Consideration of approval of the minutes of the regular meeting held May 1, 2003.** Boardmember Harris moved to accept the minutes as corrected, Boardmember Lyall seconded and the motion passed unanimously.

**PUBLIC COMMENT** - None.

**LIBRARY MANAGER'S REPORT** - Library Manager Hawken reported that Pat Watson is felling better and is back to work. She noted how glad she is to have county computer support, which just repaired one of the computers. She distributed an article on a book program for pre-school children conducted by the Dollywood Foundation and asked the board members to read it and put it on a future agenda.

**FINANCIAL REPORT** - There was a \$50 donation in memory of Mary Waterman from Ruth Lichti. Chairperson Hill will send thank you notes to Mary's family and to Ruth. Library Manager Hawken will see about getting a memorial plaque for the library. Chairperson Hill reported there is a balance in the donations account of \$2360.72.

**ICE CREAM SOCIAL** - **Consideration of the Ice Cream Social at the Fourth of July celebration.** The board discussed the following issues:

1. Wal Mart has given the board a \$50 gift certificate,

which typically goes for supplies.

2. A suggestion was made to have the volunteers use food handler gloves, which are available at Safeway.

3. Chairperson Hill went through the list of tasks.

**FRIENDS OF THE LIBRARY** - **Consideration of a Friends of the Library group.** The Board felt it would be great to have some kind of assistance group, but the town is too small to support it. They thought the purpose was to raise consciousness in the community and that the Board could perform that function. The information collected about Friends groups will be filed in the Library for future reference. The Board agreed to table this item indefinitely.

**BOOKS FOR HOMEBOUND PERSONS** - **Consideration of a book delivery service to homebound persons.** Library Manager Hawken reported that no one has responded to the notice in the town newsletter. The Board agreed to advertise the service in several ways, as follows:

1. Display the information in the library.
2. Notify local churches.
3. Prepare bookmarks to distribute on July 4<sup>th</sup>.
4. Ad on the local radio station.
5. Include the information in the thank you letter to the editor of the newspaper about July 4<sup>th</sup> donations.

**ADJOURNMENT** - Boardmember Stevenson moved to adjourn, Boardmember Harris seconded, and the motion passed unanimously. The meeting adjourned at 8:08 p.m.

**APPROVED:**

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Sue Hill, Chairperson

**SUBMITTED:**

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Charlotte Hawken, Library Manager